

Join our Team

Trustee (Unremunerated)

Our trustees play a vital role in making sure that Teesside Hospice achieves its core purpose. They oversee the overall management and administration of the charity. They also ensure that Teesside Hospice has a clear strategy and that our work and goals are in line with our vision. Just as importantly, they support and challenge the executive team to enable Teesside Hospice to grow and thrive, and through this, achieve our mission.

Board members have a collective responsibility. This means that trustees always act as a group and not as individuals.

Duties:

- Support and provide advice on Teesside Hospice's purpose, vision, goals and activities.
- Approve operational strategies and policies and monitor and evaluate their implementation.
- Oversee Teesside Hospice's financial plans and budgets and monitor and evaluate progress.
- Ensure the effective and efficient administration of the organisation.
- Ensure that key risks are being identified, monitored and controlled effectively.
- Review and approve Teesside Hospice's financial statements.
- Provide support and challenge to Teesside Hospice's CEO in the exercise of their delegated authority and affairs.
- Keep abreast of changes in Teesside Hospice's operating environment.
- Contribute to regular reviews of Teesside Hospice's own governance.
- Attend Board meetings, adequately prepared to contribute to discussions.
- Use independent judgment, acting legally and in good faith to promote and protect Teesside Hospice's interests, to the exclusion of their own personal and/or any third party interests.
- Contribute to the broader promotion of Teesside Hospice's objects, aims and reputation by applying your skills, expertise, knowledge and contacts.
- To play an active role in one of the Board's five subcommittees – Clinical Governance, Finance & Facilities, Workforce Development, Fundraising and Retail.

What we are looking for

We are looking for people willing to bring energy, enthusiasm and commitment to the role, and who will broaden the diversity of thinking on our board.

You do not need previous governance experience – we will provide a full induction and training.

Personal skills and qualities

- Willingness and ability to understand and accept their responsibilities and liabilities as trustees and to act in the best interests of the organisation.
- Ability to think creatively and strategically, exercise good, independent judgement and work effectively as a board member.
- Effective communication skills and willingness to participate actively in discussion.
- A strong personal commitment to equity, diversity and inclusion.
- Enthusiasm for our vision and mission.
- Willingness to lead according to our values.
- Meet the regulatory requirements of the Fit and Proper Persons Test and demonstrate a commitment to Nolan's seven principles of public life: selflessness, integrity, objectivity, accountability, openness, honesty and leadership.

Terms of appointment

Terms of office

- Trustees are appointed for a four-year term of office, renewal for one further terms to a maximum of eight years.
- This is a voluntary position, but reasonable expenses will be reimbursed.

Time commitment (Estimated at one day per month)

- Attending four Board meetings annually. Currently meetings are held on Thursday mornings in person at the hospice during the working hours of 9am-5pm.
- Attending four sub-committee meetings annually. Currently meetings are held on Thursday mornings in person at the hospice during the working hours 9am-5pm.
- Annual one to one meeting with the CEO with flexibility to respond swiftly to the occasional ad hoc issue.
- Annual one to one meeting with the Chair to review board effectiveness and personal development.